

BETHELLS BEACH - WEDDING VENUE

To Give is to Love and to Love is to Live

267 Bethells Road, Bethells Beach, Waitakere, Auckland

Postal Address: PO Box 95 057, Swanson, Auckland, New Zealand For receipts - GST No. 66-894-347

WEDDING BOOKING FORM - INVOICE - STATEMENT

PLEASE TAKE TIME TO READ, COMPLETE AND RETURN THIS FORM

Thank you for your enquiry, please find enclosed our latest options and prices for your special day.

Date of Event: _____

Start time: _____

End time: _____

Ceremony time: _____

Please note - for your function to be booked a \$1500 deposit is payable upon our receipt of this completed form. See overleaf for details and cancellation/refund schedule.

Please select your preferred method of payment. We ask that you also furnish details of a credit card. Nothing will be charged to the card (other than your \$1500 booking fee if this is your chosen method of payment) without prior discussion with you. This is standard industry practice and we thank you for your co-operation.

Cash Cheque (Payable to: Bethell's Beach Cottages) Visa/MasterCard

For all bookings, please complete:

TOTAL AMOUNT PAYABLE \$ _____

Card Number _____ / _____ / _____ / _____

Name of Cardholder _____

Expiry Date: ____ / ____ (mm/yy) Signature: _____

Email Address: _____ Phone number _____

Address _____

How did you hear about Bethells Beach Cottages? _____

Please confirm that you have read and understood the terms and conditions as set out below YES /NO

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All prices are in New Zealand Dollars (NZ\$) and exclude GST - Price list valid until December 2012
(prices may change at any time)

Accommodation

(per night for 2 persons)	Extra Guests	Tariff Low	Tariff	Total
Turehu Cottage (bride & groom)	35.00	249.00	299.00	
Te Koinga Cottage	45.00	299.00	349.00	
Wairua Apartment	35.00	199.00	249.00	

Exclusive Venue Hire

(number of nights)	(extra p/p)	(for up to 6 persons)		
1 night	40.00	940.00	1140.00	
2 nights / Weekend	80.00	1800.00	2050.00	
7 nights	250.00	5922.00	7182.00	

(Children under 12 years half price)

Low tariff - Monday, Tuesday, Wednesday (During high season) All nights June - August inclusive.
Excludes all single night stays, all of December, January and all Public Holidays.



Venue Hire

Grounds & Pavillion (price includes up to 10 persons)	Price	Total Tariff
1 hour	500.00	
2 hours	650.00	
4 hours	800.00	
8 hours	900.00	
extra guests - (for parties of 11 or more per person)	40.00	

Health Therapies

Kiwi Hot Tub	95.00	
Life Coach (per hour)	150.00	
Massage therapy (per hour)	95.00	
Hair & Make Up	150.00	

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	N°.	price p/p	unit price	Total
Wedding Event & Venue planner			2000.00	
Celebrant Services			550.00	
Ceremony Isle (including seating for 50)			95.00	
Pavillion Decoration (from)			95.00	
Dinning Table (fully set for 8 pax)			318.90	
Buffet Table (fully equiped)			113.60	
Patio Heaters (each)			90.00	
BBQ		55.00		
Canapes / Finger foods		35.00		
Buffet Meal		95.00		
2 Course Meal		80.00		
3 Course Meal		95.00		
Beverages (tea & coffee)		7.00		
Soft Drinks		7.00		
Alcohol Quota (1 beer & 2/3 bottle of wine)		30.00		
Liquor Licence (includes bar manager)			500.00	
Bar			129.80	
Beer x bottle			7.00	
Wine x bottle Red or White			30.00	
Wine x bottle Sparkling			45.00	
Champagne x bottle			95.00	
		per hour		
Resident Chef (included for parties over 30 pax)			350.00	
Waiting Staff x 1 (event time + 2 hours)		25.00		
Bar Staff x 1 (event time + 2 hours)		25.00		
Cleaners x 1 (event time + 2 hours)		20.00		
Security / Car parking			175.00	
Toilet Facilities per 25 pax (for parties greater than 60)			150.00	
Bamboo Flame Torches for the gardens (each)		10.00		
4WD Tour to the beach for photographs (per hour)			95.00	



	Sub Total	\$
	GST	\$
Total amount payable including GST		\$
Booking fee or deposit taken		\$
BALANCE PAYABLE		\$

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Minimum stay	Two (2) nights - applies to all cottages/apartment. One night stay can be booked on the day./ will incur 15% surcharge
Booking fee/Deposit	We must receive \$1500 deposit accompanied by your booking details (overleaf).
Cancellations	In the sad event that you need to cancel your event at the cottages, we need to be advised as soon as practical. Cancellations 14 days prior to your stay attract no fee and your booking fee will be refunded to you. However cancellations after this time, up until 7 days prior attract a fee of 50% and any after this time 100% of the total cost of your stay. We ask that all cancellations be made personally.. Cancellation for a function incurs a cancellation fee.
Check-in time	1:30pm (unless by prior arrangement). It is very important to John and I that we have the opportunity to make you feel welcome upon your arrival and to share with you the secrets of Bethells. Please telephone us the day before your stay with an estimated time of arrival, so we can arrange to be at home. All visitors to cottages need to vacate by 11pm please.
Check-out time	10:00am (unless by prior arrangement). Please be prompt.
Event duration	Please do not exceed the time you have booked. All guests must have departed before the end of the event. The management reserve the right to charge additional fees if the event exceeds the time booked.
Visitors to the cottages	It is natural that you will want to share the beauty and tranquility of the cottages with others. Should you choose to celebrate a special occasion, or hold a small gathering which results in 10 or more people, including the occupants of the cottage being present in the cottage, then there is a function fee payable (quoted on an individual basis). You are welcome to have 4 visitors per stay - any number of visitors over 4 per stay incurs a \$40 + GST per person fee. We make this agreement with you out of courtesy to fellow guests, neighbouring land owners, security and to minimise the impact on our eco-environment. Please talk to either John or I prior to making any arrangements to extend the number of people in your cottage. Your booking form shows our final arrangements - any changes to the booking needs to be discussed and charged for accordingly..
Accidents, breakages & stains	We accept that 'things' happen, however we do ask that you treat your cottage as you would your own home. In the unlikely event that something does get lost, damaged, broken or stained, please let us know as reimbursement will be required. We take no responsibility for damage or loss to your person, property or items.
Pets	Whilst we are animal lovers, we kindly ask that you leave your pets at home.
Smoking	Permitted outside where you can admire the view - ashtrays provided. (not in cottages or pavilion)
Cleaning	Cottages that need cleaning over and above reasonable cleanliness of occupation will attract a fee relative to the condition the cottages are left in.
Telephone use	Please ensure all cellphone/toll/faxes and expenses are paid for. Local calls to Auckland – are free

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Leave the city via the North Western Motorway (Highway 16) and take the Lincoln Road off ramp (one after the Te Atatu off ramp) to arrive in Waitakere City.

- Once on Lincoln Road, continue straight ahead turning right at the second set of traffic lights into Universal Drive (Pak'N Save on the corner).
- Follow Universal Drive right to the end whereupon there is a roundabout. As you are going around the round-about, take the second road on the left – Swanson Road and continue through Ranui and Swanson townships – (the last shops to stock up on groceries).
- Continue on Swanson Road, through to Scenic Drive North passing as you go through the foothills of the Waitakere Ranges.
- On your left, you will pass Cassells Restaurant – there is a slight S bend and then you should turn right on to Te Henga Road which will take you down through Bethells Valley and eventually join with Bethells Road (Bethells Road is an L-shape. Turning right takes you into Waitakere and continuing straight through will take you to Bethells).
- Continue straight ahead down Bethells Road (do not turn right) as this will take you to Waitakere. Continue along Bethells Road ahead, once over the second one lane bridge, continue over one speed bump and then turning right towards the beach car park.
- There you will see our red arrow which will direct you the left. Continue over the second speed bump and follow the sealed road until you meet with a gate and a 'Private Property – No Entry' sign.
- Inside this gate you will see the Bethells Beach Cottages sign. Drive along the drive and up a steep hill, then turn right at the second Bethells Beach Cottages sign into our driveway.
- Our house is a beige and red house. It is situated at the edge of the Bethells Beach Cottages property.

Drive up to the house and we will take you down to your cottage.

Note: There are trains that go out to Swanson and Waitakere stations. You would still need to get from there but using a train to get from the city might be a fun way to start. As double tracking gets completed there are more trains running.

